

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

APRIL 11

22

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on April 11, 2022 at 7:00 P.M. with the following persons present:

TRUSTEES: Jim VanDeGrift and Jonathan Sams (Dan Jones was absent)

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Mike Jameson, Brian Elleman, Dave Siebert, Brad Edrington, Dawson Siebert, Rhonda and Doug Koenig.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the meeting held on February 14, 2022 were tabled until the next meeting.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Sams and seconded by Mr. VanDeGrift the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Department Reports:

Fire/EMS:

Michael Jameson, Fire Chief, informed the Board that Gideon Conger who has worked as a part-time employee for Salem Township and who is now a full-time employee of Turtlecreek Township. Per the Personnel Policy, his calculated anniversary date for vacation accrual only will now be March 4, 2012. Captain Conger is due additional vacation time in the amount of 121.62 hours as the accrual adjustment was previously missed. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve accrual time for vacation only based on the anniversary date of March 4, 2012 and that the vacation time be credited on a bi-weekly basis and to credit vacation balance in the amount of 121.62 hours. All present voiced a "YEA" vote and the motion passed with **Resolution 22-04-01**. (A copy of the resolution will be included in the minutes.)

Chief Jameson, informed the Board that Matthew Helton who has worked as a part-time employee for Salem Township and who is now a full-time employee of Turtlecreek Township. Per the Personnel Policy, his calculated anniversary date for vacation accrual only will now be October 25, 2021. Mr. Helton is due additional vacation time in the amount of 56.94 hours as the accrual adjustment was previously missed. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve accrual time for vacation only based on the anniversary date of October 25, 2013 and that the vacation time be credited on a bi-weekly basis and to credit vacation balance in the amount of 56.94 hours. All present voiced a "YEA" vote and the motion passed with **Resolution 22-04-02**. (A copy of the resolution will be included in the minutes.)

Chief Jameson requested approval to purchase two Positive Pressure Ventilation (PPV) Fans in the amount of \$9,100.00 from Genesis Rescue Systems. The old fans are gasoline powered and emit fumes; the new fans are battery powered. Chief Jameson will look into the best way to dispose of the old fans, whether listing on govdeals or donating to another fire department. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the purchase as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 22-04-03**. (A copy of the resolution will be included in the minutes.)

Road and Bridge:

Dave Siebert, Road and Bridge Supervisor, informed the Board he received a letter from Warren County Engineer's Office regarding the walk through for Charleston Place 3rd Addition.

Mr. Siebert requested approval to list the Jacobson mower on GovDeals as it is not needed. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve listing the Jacobson mower on GovDeals.

Administration:

Tammy Boggs, Township Administrator, informed the board that the repair estimate for twenty bay doors at Station 32 replacing the weather stripping at a cost of \$5,727.60 was received from AE Doors. The Board tabled the discussion until the next meeting.

Mrs. Boggs informed the Board that an authorization letter is needed for Energy Alliances to obtain the authorized governmental eligible customer list from Duke Energy Ohio Inc. Mr. Sams made a motion, seconded by Mr. VanDeGrift to authorize James VanDeGrift, Chairperson, to sign the letter of authorization as stated above. All voiced a "YEA" vote and the motion was passed with **Resolution 22-04-04**. (A copy of the resolution is included in the minutes).

Mrs. Boggs informed the Board that a buyer agent for property on Jack and Phillips roads is interested in ten acres they would like rezoned to light industrial for a warehouse, parking, auto repair and trucking business. The land is currently zoned R1B. Mr. Sams asked Mrs. Boggs to get more information.

Mrs. Boggs informed the Board that there is interest in the JEDD area for a six to ten bay truck maintenance/office building. Warren County Zoning was contacted about the possible purchase and plans for the property. They were informed that is not allowed according to the JEDD agreement. Mrs. Boggs will attend the Warren County Zoning meeting and get more information.

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$4,058.09. The purchases are \$868.40 from The Home Depot, \$1,430.00 from We're Not Just Extermination, \$16.13 from Rural King, \$188.52 from Fastenal, \$342.84 from New Pig, \$102.96 from Firebirds and \$1,109.24 from Amazon. Mr. Sams made a motion, seconded by Mr. VanDeGrift to subsequently approve the expenditures in the cumulative amount of \$4,058.09. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-04-05**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that we will apply for the More Grant for safety helmet funding.

Mrs. Boggs requested authorization to replace the four exterior locks on the maintenance/road bays with locks that work with the software system throughout Station 32. The cost for the four locks is approximately \$1,984.00 from BuyDoorHardwareNow. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the purchase as stated above. All present voiced a "YEA" vote and the motion was passed.

Mrs. Boggs informed the Board that a cemetery foundation fee was received from Maggard Memorials from the McGowan family for Section 41, lots 9 & 10 for \$680.00. Due to a change in the foundation size a refund is needed to be paid to Maggard Memorials in the amount of \$360.00. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the refund in the amount of \$360.00 to Maggard Memorials. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-04-06**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that Mr. Sams was contacted by Congressman's Chabot's Office regarding available funding. Various options for possible projects were briefly discussed. The funding does come with a twenty percent match requirement, must be health and safety related and work must be completed in 2023. Mr. Sams made a motion, seconded by Mr. VanDeGrift to apply for the Community Project funding. All present voiced a "YEA" vote and the motion was passed.

General Reports:

CORRESPONDENCE:

IN:

- Email from Mr. Henning requesting a fire patch
- Email request for application for Ms. Hixson
- Letter from Anthem regarding overpayment
- Email from Pekin Insurance regarding fire report
- Letter from Duke Energy regarding relocation of poles on State Route 63
- Email from Little Miami Watershed regarding river float
- Email from Mr. Maurath regarding street sweeping

Letter from WC Engineer's office regarding walk through for Charleston Place 3rd addition
 Email from Premier regarding flu shots
 Email from Mr. Martin regarding internet service in the township
 Quarterly report from WC Health District

OUT:

Letter to OSU Warren County regarding donation for fair awards
 Email to Pekin Insurance regarding fire report
 Email to Ms. Hixson with application
 Letter to Local 5353 from Board of Trustees
 Email public records request to Smartprocure
 Email to Mr. Martin regarding internet service in the township

Fiscal Officer Reports:

Amanda Childers, Fiscal Officer, informed the Board that a Resolution is needed to authorize expenditure from American Rescue Plan Act Funds under the lost revenue category. The total amount of funds expected includes both Tranche One and Tranche Two, as well as a small amount that was from a reallocation with a total of \$1,629,821.27. Criteria Architect fees for renovation of Fire Station 31 in the amount of \$74,000.00 are noted in the Resolution as these funds are encumbered using the ARPA funds. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the Resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-04-07**. (A copy of the Resolution is included in the minutes.)

Mrs. Childers informed the Board that a Storm Water Service Payment Fund related to the Township Services Agreement between the Community Authority of Union Village and Turtlecreek Township needs to be created. The funding will be paid by the Community Authority of Union Village for the purposes of repair and maintenance of certain stormwater infrastructure in the public right away. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the Resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-04-08**. (A copy of the Resolution is included in the minutes.)

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 33720 through 33794 (copy to follow) and Vouchers 162-2022 through 269-2022.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
3/11/22	4/7/22	345-2022	INVESTMENT cd 28	1000-701-0000	\$2,614.50	Gain on Investment
3/31/22	4/7/22	346-2022	INVESTMENT CD 27	1000-701-0000	\$496.00	Gain on Investment
					\$3,110.50	
3/28/22	4/4/22	291-2022	STUBBS-CONNER FUNERAL HOME	2041-302-0000	\$600.00	GRAVE OPEN/CLOSE J TIPTON SECT 42 LOT 1
4/1/22	4/11/22	351-2022	KIRKPATRICK FUNERAL HOME	2041-302-0000	\$450.00	GRAVE OPEN/CLOSE SECT 55 LOT 10 SCHWARTZ
4/11/22	4/11/22	359-2022	STINE FUNERAL HOME OF LEBANON INC	2041-302-0000	\$450.00	GRAVE OPEN/CLOSE SECT 8 LOT 5 C QUITTER
4/4/22	4/11/22	353-2022	C QUITTER	2041-804-0000	\$840.00	SALE OF CEMETERY LOTS SECTION 8 LOTS 3,4,5 QUITTER
					\$2,340.00	
4/1/22	4/11/22	352-2022	PUBLIC ENTITY RISK SERVICES OF OHIO INC	2031-892-0000	\$1,329.79	INSURANCE CLAIM FOR GUARD RAIL ON COOK ROAD
					\$1,329.79	
3/22/22	4/4/22	290-2022	USAA	2191-299-0000	\$88.58	LIFE SQUAD SERVICES
3/29/22	4/4/22	292-2022	MANHATTAN LIFE INSURANCE	2191-299-0000	\$116.99	LIFE SQUAD SERVICES
3/30/22	4/4/22	293-2022	P CHAMBERLAIN	2191-299-0000	\$260.00	LIFE SQUAD SERVICES
4/1/22	4/11/22	350-2022	PARAMOUNT ADVANTAGE	2191-299-0000	\$186.00	LIFE SQUAD SERVICES
4/5/22	4/11/22	354-2022	KEMPER HEALTH	2191-299-0000	\$95.66	LIFE SQUAD SERVICES
4/7/22	4/11/22	355-2022	TRANSAMERICA LIFE INSURANCE COMPANY	2191-299-0000	\$99.67	LIFE SQUAD SERVICES
4/11/22	4/11/22	356-2022	TRICARE PAYMENT	2191-299-0000	\$409.97	LIFE SQUAD SERVICES
4/11/22	4/11/22	357-2022	PARAMOUNT ADVANTAGE	2191-299-0000	\$190.00	LIFE SQUAD SERVICES
4/11/22	4/11/22	358-2022	CENTRAL STATE HEALTH AND LIFE	2191-299-0000	\$87.71	LIFE SQUAD SERVICES
3/22/22	4/6/22	295-2022	NALCHBP	2191-299-0000	\$105.12	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/22/22	4/6/22	296-2022	AARP SUPPLEMENTAL	2191-299-0000	\$134.24	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/22/22	4/6/22	297-2022	CGS	2191-299-0000	\$341.22	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/22/22	4/6/22	298-2022	HUMANA	2191-299-0000	\$1,026.88	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/23/22	4/6/22	299-2022	AETNA	2191-299-0000	\$896.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/23/22	4/6/22	300-2022	AETNA	2191-299-0000	\$1,036.31	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/23/22	4/6/22	301-2022	AETNA BETTER HEALTH	2191-299-0000	\$1,045.73	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/24/22	4/6/22	302-2022	STATE OF OHIO MEDICAID	2191-299-0000	\$128.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/24/22	4/6/22	303-2022	BUCKEYE HEALTH COMMUNITY	2191-299-0000	\$174.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/24/22	4/6/22	304-2022	MOLINA HEALTHCARE	2191-299-0000	\$525.98	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/25/22	4/6/22	305-2022	HNB-ECHO	2191-299-0000	\$456.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/25/22	4/6/22	306-2022	AARP SUPPLEMENTAL	2191-299-0000	\$521.98	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/25/22	4/6/22	307-2022	AETNA	2191-299-0000	\$1,009.24	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/28/22	4/6/22	308-2022	MEDICAL MUTUAL	2191-299-0000	\$86.59	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/28/22	4/6/22	309-2022	MOLINA HEALTHCARE	2191-299-0000	\$134.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
3/28/22	4/6/22	310-2022	UMR	2191-299-0000	\$332.96	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/28/22	4/6/22	311-2022	ANTHEM BLUE	2191-299-0000	\$537.62	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/28/22	4/6/22	312-2022	ANTHEM BLUE	2191-299-0000	\$705.21	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/28/22	4/6/22	313-2022	US TREASURY DEPT OF VA	2191-299-0000	\$826.36	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/28/22	4/6/22	314-2022	CGS	2191-299-0000	\$4,164.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/29/22	4/6/22	315-2022	HUMANA	2191-299-0000	\$622.14	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/30/22	4/6/22	316-2022	AARP SUPPLEMENTAL	2191-299-0000	\$83.06	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/30/22	4/6/22	317-2022	UNITED HEALTHCARE	2191-299-0000	\$551.72	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/30/22	4/6/22	318-2022	AETNA BETTER HEALTH	2191-299-0000	\$1,142.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/31/22	4/6/22	319-2022	STATE OF OHIO MEDICAID	2191-299-0000	\$133.60	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/31/22	4/6/22	320-2022	AETNA	2191-299-0000	\$266.78	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/31/22	4/6/22	321-2022	UNITED HEALTHCARE	2191-299-0000	\$573.04	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/31/22	4/6/22	322-2022	UNITED HEALTHCARE	2191-299-0000	\$1,520.22	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/14/22	4/7/22	347-2022	HUMANA	2191-299-0000	\$1,468.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/14/22	4/7/22	348-2022	ANTHEM BLUE	2191-299-0000	\$1,855.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/1/22	4/11/22	360-2022	UNITED HEALTHCARE	2191-299-0000	\$382.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/1/22	4/11/22	361-2022	CGS	2191-299-0000	\$401.23	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/1/22	4/11/22	362-2022	AETNA	2191-299-0000	\$500.94	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/1/22	4/11/22	363-2022	HNB-ECHO	2191-299-0000	\$594.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/1/22	4/11/22	364-2022	CIGNA	2191-299-0000	\$955.42	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/1/22	4/11/22	365-2022	HWHO	2191-299-0000	\$1,600.44	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/4/22	4/11/22	366-2022	MEDICAL MUTUAL	2191-299-0000	\$85.31	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/4/22	4/11/22	367-2022	HNB-ECHO	2191-299-0000	\$95.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/4/22	4/11/22	368-2022	AETNA	2191-299-0000	\$717.32	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/4/22	4/11/22	369-2022	ANTHEM BLUE	2191-299-0000	\$1,229.08	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/4/22	4/11/22	370-2022	CGS	2191-299-0000	\$1,515.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/5/22	4/11/22	371-2022	HUMANA	2191-299-0000	\$97.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/5/22	4/11/22	372-2022	MOLINA HEALTHCARE	2191-299-0000	\$363.68	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/5/22	4/11/22	373-2022	AETNA	2191-299-0000	\$613.02	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/6/22	4/11/22	374-2022	AETNA	2191-299-0000	\$444.11	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/6/22	4/11/22	375-2022	ANTHEM BLUE	2191-299-0000	\$453.54	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/6/22	4/11/22	376-2022	ERIE INSURANCE	2191-299-0000	\$694.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/6/22	4/11/22	377-2022	UNITED HEALTHCARE	2191-299-0000	\$848.97	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/6/22	4/11/22	378-2022	AETNA BETTER HEALTH	2191-299-0000	\$1,189.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/7/22	4/11/22	379-2022	STATE OF OHIO MEDICAID	2191-299-0000	\$180.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/7/22	4/11/22	380-2022	BUCKEYE COMMUNITY	2191-299-0000	\$204.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/7/22	4/11/22	381-2022	UNITED HEALTHCARE	2191-299-0000	\$679.47	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/7/22	4/11/22	382-2022	CGS	2191-299-0000	\$1,863.70	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/8/22	4/11/22	383-2022	HNB-ECHO	2191-299-0000	\$136.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/8/22	4/11/22	384-2022	AARP SUPPLEMENTAL	2191-299-0000	\$192.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/8/22	4/11/22	385-2022	HUMANA	2191-299-0000	\$238.76	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/8/22	4/11/22	386-2022	ANTHEM BLUE	2191-299-0000	\$345.92	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/8/22	4/11/22	387-2022	HWHO	2191-299-0000	\$422.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/8/22	4/11/22	388-2022	CGS	2191-299-0000	\$6,084.85	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/31/22	4/4/22	294-2022	MEDICOUNT MANAGEMENT INC	2191-299-0000	\$817.59	LIFE SQUAD SERVICES FEBRUARY 2022 DEPOSITS
					\$47,887.89	
3/31/22	4/7/22	323-2022	STAROHIO	1000-701-0000	\$851.85	MARCH 2022 INTEREST
3/31/22	4/7/22	324-2022	PRIMARY	1000-701-0000	\$3.57	MARCH 2022 INTEREST
3/1/22	4/7/22	326-2022	CD 15	1000-701-0000	\$315.17	MARCH 2022 INTEREST
3/3/22	4/7/22	327-2022	FFCB 9	1000-701-0000	\$600.00	MARCH 2022 INTEREST
3/4/22	4/7/22	328-2022	CD 9	1000-701-0000	\$296.07	MARCH 2022 INTEREST
3/7/22	4/7/22	329-2022	CD 10	1000-701-0000	\$315.17	MARCH 2022 INTEREST
3/9/22	4/7/22	330-2022	FHLB 9	1000-701-0000	\$539.00	MARCH 2022 INTEREST
3/10/22	4/7/22	331-2022	FHLB 4	1000-701-0000	\$1,250.00	MARCH 2022 INTEREST
3/11/22	4/7/22	332-2022	FHLB 8	1000-701-0000	\$487.50	MARCH 2022 INTEREST
3/11/22	4/7/22	333-2022	cd 28	1000-701-0000	\$191.01	MARCH 2022 INTEREST
3/15/22	4/7/22	334-2022	UST 5	1000-701-0000	\$416.95	MARCH 2022 INTEREST
3/21/22	4/7/22	335-2022	CD 33	1000-701-0000	\$191.01	MARCH 2022 INTEREST
3/23/22	4/7/22	336-2022	FHLMC 16	1000-701-0000	\$1,031.25	MARCH 2022 INTEREST
3/24/22	4/7/22	337-2022	CD 35	1000-701-0000	\$466.62	MARCH 2022 INTEREST
3/25/22	4/7/22	338-2022	CD 7	1000-701-0000	\$296.07	MARCH 2022 INTEREST
3/28/22	4/7/22	339-2022	CD 17	1000-701-0000	\$305.62	MARCH 2022 INTEREST
3/28/22	4/7/22	340-2022	CD 22	1000-701-0000	\$324.72	MARCH 2022 INTEREST
3/28/22	4/7/22	341-2022	CD 14	1000-701-0000	\$293.69	MARCH 2022 INTEREST
3/28/22	4/7/22	342-2022	CD 16	1000-701-0000	\$315.17	MARCH 2022 INTEREST
3/31/22	4/7/22	343-2022	CD 27	1000-701-0000	\$1,669.42	MARCH 2022 INTEREST
3/31/22	4/7/22	344-2022	UST 4	1000-701-0000	\$312.50	MARCH 2022 INTEREST
3/1/22	4/7/22	325-2022	US BANK	1000-701-0000	\$0.85	MARCH 2022 SWEEP INTEREST
					\$10,473.21	
3/22/22	4/4/22	289-2022	TREASURER STATE OF OHIO - ODJFS	2193-892-0000	\$188.24	OVERPAYMENT REFUND DUE TO CARES ACT FUNDING
					\$188.24	
3/14/22	4/7/22	349-2022	THE GREATER CINCI HAZARDOUS MATERIALS	2192-892-0000	\$779.00	SEWELL MOTOR INCIDENT 2-2-22
					\$779.00	

Other Business:

None.

Visitor Concerns:

None.

Trustee Reports:

A motion was made by Mr. Sams that the Board of Trustees adjourns into executive session to discuss All Departments Personnel matters pursuant to ORC 121.22 (G) (1) at 7:56 P.M. The motion was seconded by Mr. VanDeGrift and upon call of roll call, Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. Sams that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS

TAKEN. The motion was seconded by Mr. VanDeGrift the execute session ended. Upon call of roll, Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 8:04 P.M.

There being no further business, Mr. Sams made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for April 26, 2022 at 8:00 a.m.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 22-04-01
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO DETERMINE CALCULATED ANNIVERSARY DATE
FOR ACCRUAL OF VACATION TIME**

WHEREAS, Gideon Conger has worked as a part-time employee with Salem Township and has been hired full-time with Turtlecreek Township, and

WHEREAS, the Turtlecreek Township Administrator missed completing the paperwork to enact this calculated anniversary date, the Turtlecreek Township Trustees will grant the calculated anniversary date of March 4, 2012 and provided Gideon Conger with the necessary accrual from March 14, 2020 pay period to March 25, 2022 ending pay period in the amount of 1.54 hours per pay for a total vacation accrual of 81.62 hours. Mr. Conger is also entitled to 40 hours credit to his vacation balance on March 4, 2020 for a total vacation accrual of **121.62** to be credited to his vacation balance effective with the pay period ending March 25, 2022.

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approve accrual time for vacation only based on the anniversary date of March 4, 2012 that the vacation time be credited on a bi-weekly basis and to credit vacation balance in the amount of 121.62 hours.

Mr. Sams moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift	"YEA"
Mr. Sams	"YEA"

Resolution adopted this 11th day of April, 2022.

**THE BOARD OF
TURTLECREEK TOWNSHIP TRUSTEES**

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-04-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

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FOR ACCRUAL OF VACATION TIME**

WHEREAS, Matthew Helton has worked as a part-time employee with Salem Township and has been hired full-time with Turtlecreek Township, and

WHEREAS, the Turtlecreek Township Administrator missed completing the paperwork to enact this calculated anniversary date, the Turtlecreek Township Trustees will grant the calculated anniversary date of October 25, 2013 and provided Matthew Helton with the necessary accrual from October 25, 2021 pay period to March 25, 2022 ending pay period in the amount of 1.54 hours per pay for a total vacation accrual of 16.94 hours. Mr. Helton is also entitled to 40 hours credit to his vacation balance on October 25, 2021 for a total vacation accrual of **56.94** hours to be credited to his vacation balance effective with the pay period ending March 25, 2022.

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approve accrual time for vacation only based on the anniversary date of October 25, 2013 that the vacation time be credited on a bi-weekly basis and to credit vacation balance in the amount of 56.94 hours.

Mr. Sams moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift	“YEA”
Mr. Sams	“YEA”

Resolution adopted this 11th day of April, 2022.

**THE BOARD OF
TURTLECREEK TOWNSHIP TRUSTEES**

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-04-03
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Fire department has a need to purchase two (2) PPV fans in the amount of \$9,100.00 from Genesis Rescue Systems; and

WHEREAS, the source of the funds to purchase the PPV fans will be the 2192 Fire Fund (2192-760-740-0000 Machinery, Equipment and Furniture); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of two (2) PPV fans in the amount of \$9,100.00 from Genesis Rescue Systems.

Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the motion was passed.

Adopted this 11th day of April, 2022

Signed: _____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-04-04
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE JAMES VANDEGRIFT,
TURTLECREEK TOWNSHIP CHAIRPERSON,
TO SIGN LETTER OF AUTHORIZATION FOR
RELEASE OF A GOVERNMENTAL ELIGIBLE CUSTOMER LIST
FOR DUKE ENERGY OHIO, INC.**

WHEREAS, the Turtlecreek Township is required to sign a letter for Energy Alliances, Inc to obtain the authorized governmental eligible customer list from Duke Energy Ohio Inc; and

WHEREAS, the Turtlecreek Township Board of Trustees have authorized James VanDeGrift to sign the letter of authorization for release of a governmental eligible customer list; and

THEREFORE, BE IT RESOLVED by the Turtlecreek Township Board of Trustees that this letter be signed.

Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the resolution passed.

Adopted this 11th day April, 2022

Signed: _____ ” YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 22-04-05

Date of Resolution: April 11, 2022

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township

not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift	YEA
Mr. Sams	YEA

Resolution adopted this 11th day of April, 2022.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 22-04-06
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO REFUND PAYMENT FOR
FOUNDATION TO MAGGARD MEMORIALS**

WHEREAS, the Turtlecreek Township received payment for a foundation for the cemetery in the amount of \$680.00 from Maggard Memorials for Wanda and Thomas McGowan; and;

WHEREAS, Maggard Memorials notified Turtlecreek Township that the McGowan family revised the foundation request to a smaller foundation which cost would be \$320.00 and

WHEREAS, the Turtlecreek Township will refund Maggard Memorials \$360.00 from the Cemetery Fund 2041 (2041-410-599-0000 Other – Other Expenses) for the difference in the two foundations; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approve the refund to Maggard Memorials in the amount of \$360.00.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the resolution passed.

Adopted this 11th day of April, 2022

Signed: _____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-04-07
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

**A RESOLUTION AUTHORIZING EXPENDITURE FROM AMERICAN RESCUE
PLAN ACT FUNDS**

Be It Resolved *by the Township Trustees of Turtlecreek Township*

WHEREAS, this date, April 11, 2022, Trustee Jonathan Sams moved the adoption of the following Resolution:

WHEREAS, the Township has received a distribution of monies (the “ARPA Funds”) from the American Rescue Plan Act of 2021 (“ARPA” or the “Act”); and

WHEREAS, Congress passed the Act effective March 11, 2021; and

WHEREAS, Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, non-entitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (Covid-19); and

WHEREAS, Section 603(c) generally provides that:

(1) USE OF FUNDS. Subject to paragraph (2), and except as provided in paragraphs (3) and (4), a metropolitan city, non-entitlement unit of local government, or county shall only use the funds provided under a payment made under this section to cover costs incurred by the metropolitan city, non-entitlement unit of local government, or county, by December 31, 2024 -

(A) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;

(B) to respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of the metropolitan city, non-entitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;

(C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, non-entitlement unit of local government, or county due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, non-entitlement unit of local government, or county prior to the emergency; or

(D) to make necessary investments in water, sewer, or broadband infrastructure.

WHEREAS, Department of Treasury Final Rule, published on January 6, 2022, and effective April 1, 2022, provides in part that:

Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and recipients are permitted to use that amount (not to exceed the award amount) to fund “government services.” [The “standard allowance”].

WHEREAS, the Rule further observes that:

The standard allowance provides an estimate of revenue loss that is based on an extensive analysis of average revenue loss across states and localities, and offers a simple, convenient way to determine revenue loss particularly for Coronavirus State and Local Fiscal Recovery Fund's smallest recipients. This change is intended to promote administrative efficiency and simplify revenue loss calculation for smaller recipients.

WHEREAS, the Rule further clarifies that recipients can use:

SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the [Final Rule four-step process]. Government services generally include any service traditionally provided by a government, unless treasury has stated otherwise.

WHEREAS, some common examples of "government services" expressly recognized by Treasury are as follows:

- Road building and maintenance, and other infrastructure
- Health services
- General government administration, staff, and administrative facilities
- Environmental remediation
- Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)
- Maintenance or pay-go funded building infrastructure
- Modernization of cybersecurity, including hardware, software, and protection of critical infrastructure

WHEREAS, "Government services is [deemed by Treasury] the most flexible eligible use category under the SLFRF program, and funds are subject to streamlined reporting and compliance requirements;" and

WHEREAS, funds utilized pursuant to the standard revenue loss allowance continue to have certain restrictions, including:

- Deposit into pension funds
- Satisfaction of settlements or judgments
- Contributions to financial reserves or "rainy day" funds

WHEREAS, the Board of Trustees has identified a project which, in the judgment of the Board, qualifies as a permitted use of the ARPA Funds, in direct support of governmental services, which consists of the following:

Criteria Architect fees for renovation of Turtlecreek Township Fire Station 31 in the amount of \$74,000.00. (the "Project"). As we are in the beginning stages of the project, this is only the initial expense with more expected in the future.

NOW THEREFORE, it is hereby RESOLVED by the Board that:

1. The Township elects to use the standard allowance and its presumption of revenue loss due to the public health emergency and to use the amount authorized herein to fund government services.

2. The Project is hereby authorized and shall be paid for from the ARPA Funds in the amount of/and amount not to exceed: \$1,629,821.27. This includes both Tranches of funding as well as the amount received as a reallocation.

3. The Project described herein serves the objectives of the Act by providing services traditionally provided by a government, namely:

- Police protection
- Fire and emergency medical services
- Road repair, maintenance and other transportation and safety services
- Public infrastructure support
- General government administration and administrative facilities
- Land use regulations and enforcement
- Parks and recreational facilities and programs
- Other

4. Accordingly, the Project is in the best interests of the Township and is deemed a priority for the community.

5. No obligations paid under the authority of this Resolution were incurred prior to March 3, 2021.

Trustee Jim VanDeGrift seconded the Motion, and thereupon, the votes in favor of this Resolution were recorded and reflected by the signatures hereto.

BE IT FURTHER RESOLVED: that it is hereby found and determined that all formal actions of this Township concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Township Trustees, and that all deliberations of the Township Trustees and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Adopted the 11th day of April, 2022.

Township Trustees

Attest: _____
Township Fiscal Officer

**RESOLUTION 22-04-08
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

A RESOLUTION AUTHORIZING THE CREATION OF A STORM WATER SERVICE PAYMENT FUND RELATED TO THE TOWNSHIP SERVICES AGREEMENT BETWEEN THE COMMUNITY AUTHORITY OF UNION VILLAGE AND TURTLECREEK TOWNSHP

WHEREAS, the Turtlecreek Township Board of Trustees entered into a Township Services Agreement with the Community Authority of Union Village on or about May 1, 2017, attached below and incorporated by reference herein [hereinafter "Agreement"], for the township to provide certain government services in exchange for service payments over a period of time as described more fully in the attached agreement, and

WHEREAS, one such township service promised under the Agreement is that the Turtlecreek Township, subject to acceptance of such improvements by the Township, will maintain and repair, as necessary, such portions of stormwater infrastructure within the area of the Community Authority of Union Village that are dedicated to and accepted by the Township, and

WHEREAS, the Township requires a fund to be established to be able to accept, deposit, and otherwise manage the township service payments paid to Turtlecreek Township by the Community Authority of Union Village for the purposes of repair and maintenance of certain stormwater infrastructure, as described in the Agreement.

BE IT RESOLVED, pursuant to Sections 5535.08, 5571.01, 5571.02, and 5589.06 of the Ohio Revised Code the township has the authority and duty to repair and maintain township roads, including the drainage of that road and thus the storm water infrastructure in the public right away related to that road, and pursuant to the Agreement attached below, the township hereby establishes Fund 2902 the Storm Water Service Payment fund for the purposes of repairing and maintaining the stormwater infrastructure as described within and subject to the terms and conditions of the attached Agreement.

Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 11th day of April, 2022

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

End of Minutes.